

MATTENTION: ALL PARENTS
FROM: SISTER MARGARET AND FACULTY
DATE: October 7, 2009
RE: PARENT-TEACHER CONFERENCES-October 16, 2009

PLEASE BE ADVISED THAT THERE WILL BE NO SCHOOL ON Friday, October 16, 2009

Parent-Teacher Conferences are scheduled for Friday, October 16th , from 8:15 a.m. to 12:30 p.m. and from 1:00 p.m. to 3:30 p.m.

Mrs. Linda Nocito and will be available in the school from 8:00 a.m. until 12:00 p.m. in the Faculty Room (former Library). Mrs. Debra Rainear will be available from 9:00 to 3:00 p.m. in the Science Lab. Miss Jennifer Myerson and Mrs. Sheryl Calabrese will be available in the Catapult Trailer from 8:15 until 1:00 p.m. Mrs. Denise Battelini (PK4) and Sr. Francine (PK-3) will be available in their room from 8:15 until 1:30 p.m.

A ten-minute period will be allotted to you to discuss the academic progress, conduct and social growth of your child with the homeroom teacher. If you need more than ten minutes, please make an appointment with the teacher for another day

Progress Reports will be given to the parents only in grades 1-4. Parents in grades 5-8 will not receive a written progress report since they have access to their child's grades and progress on line through Grade Book Wizard. Kindergarten does not receive a Progress Report, but Mrs. Renee Hender & Mr. Jon-Mark Grussenmeyer will be available during the day to meet with any parent.

It is very important that you return this form to the teacher no later than Friday, October 9th. The earlier you return your forms, the easier it will be to schedule your appointment at your desired time.

Please list each child in your family that attends St. Mary's School and the time you have chosen for their appointment. **It is very important that each teacher receive a completed form showing the times of all you children's appointments. This will help the teachers attempt to make your appointments consecutive.** Thank you for your cooperation in this matter.

**PARENT-TEACHER CONFERENCES
October 16, 2009**

I have requested the following times for my child/children:

STUDENT	GRADE	TIME
_____	_____	_____
_____	_____	_____
_____	_____	_____

PARENT'S SIGNATURE _____

TEACHER'S REPLY _____